NHS
South West Yorkshire Partnership Teaching
NHS Foundation Trust

5 November 2026

Chair's Office
Block 7
Fieldhead
Ouchthorpe Lane
Wakefield
WF1 3SP
Any queries in relation to this letter should be directed to Gemma Lockwood or Andrew Lister by email at gemma.lockwood@swyt.nhs.uk
andrew.lister@swyt.nhs.uk

Dear Governor,

Members Council meeting – 13 November 2026

The next Members' Council meeting will be held on Friday 13 November 2026. The meeting is hybrid, via Microsoft Teams link and in-person in the Large Conference Room, Wellbeing and Learning Centre, Fieldhead Hospital, Wakefield, WF1 3SP.

The governors pre – meeting will start at 09.30 until 10.05.
The formal meeting will start at 10.10 and finish at 13.05

The agenda for the meeting and papers for the Members' Council meeting are enclosed.

The meeting will take some items as read and ask for questions to be submitted in advance. These items are:

Item 9.1 - Appointment to Members' Council Groups
Item 9.2 Assurance from Members' Council groups and Nominations Committee

If you have any questions about any of the above items or issues of clarity in relation to the agenda and papers, it would be appreciated if they could be provided to Gemma Lockwood, Corporate Governance Manager, on gemma.lockwood@swyt.nhs.uk by 12 noon on Wednesday 11 November 2026.

Sandwiches, snacks and hot food will be available from the restaurant at Fieldhead, and expense forms will be available to claim this cost back.

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With all of us in mind.

South West Yorkshire Partnership Teaching NHS Foundation Trust

I hope you can join us on 13 November 2026.

Yours sincerely

M. J. Brown.

Jayne Brown
Chair

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South West Yorkshire Partnership Teaching NHS Foundation Trust

Members' Council meeting

Friday 13 November 2026 from 10.10 – 13.00

Hybrid - Microsoft Teams/ Fieldhead Hospital, Ouchthorpe Lane, Wakefield

Item	Approx. Time	Subject Matter	Lead		Action	Minutes allotted
	09.30	*Governors only pre-meet (35 minutes followed by 5-minute break)*	*John Laville, Lead Governor*			*35*
1.	10.10	Welcome, introductions and apologies	Jayne Brown, Chair	**Verbal**	To receive	2
2.	10.12	Declarations of interests	Jayne Brown, Chair	**Verbal**	To receive	1
		Private Joint Members' Council and Trust Board meeting				
3.	10.13	• Annual planning	Dawn Lawson, Deputy Chief Executive/Director of Strategy and Change	**Presentation**	To receive	22
3.1	10.35	• Small group discussion to inform plans for 2027/28	Facilitated by Non-Executive directors	**Interactive session**	To discuss	25
3.2	11.00	• Feedback – top 3 discussion points and why	Non-Executive directors	**Verbal item**	To receive	15
	11.15	Break				10

With **all of us** in mind.